

SEAC XXI Proceedings

General Information, Guidelines, Templates, Deadline

General Information

The SEAC XXI Proceedings will be published in a special volume of the highly reputed journal *Mediterranean Archaeology & Archaeometry* (MAA), chief Prof. Ioannis Liritzis.

Editors of the special volume will be:

Kim Malville (kimmalville@hotmail.com)

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These three co-editors will prepare this volume that will contain the articles presented in the conference that will be accepted with the peer review system.

The publication will be with the system of peer review with at least two referees. The evaluation will be by scholars specialists in the same field to enhance the quality of the volume. The highly reputed journal *Mediterranean Archaeology & Archaeometry* (MAA), is indexed by most important databases agents: Thomson Reuters (Arts & Humanities Citation Index, Impact Factor 0.15), Scopus (Elsevier), Google Scholar, NASA/ADS, Ulrichsweb.

Format of the Manuscript

Manuscripts must be written in English, and should be checked by a native speaker for spelling and grammar if possible. Extended abstracts in Greek on each contribution will be provided.

Length: The manuscript should have not more than 8 pages (each page 57 lines / 600 words) that are up to 4800 words, including photos, tables, diagrams etc. for normal talks and posters. Invited talks should not exceed 12 pages (each page 57 lines / 600 words) that are up to 7200 words.

A template is available for MS Word.

1. Manuscript Format

Manuscript must be typewritten, double-spaced, with a font size of 12 points and wide margins on one side of A4 (see issues online as uploaded pdf). All pages must be numbered. A cover page should be included, with the authors names and their affiliations. The corresponding author should be identified (include a fax number and e-mail address). Full postal addresses must be given for all co-authors. Templates in doc and LaTeX format are available.

All manuscripts should be carefully edited to eliminate redundancy. All abbreviated terms should be explained on first occurrence.

Manuscripts should begin with an *Abstract* of up to 200 words that contains concise factual information on objectives, methods, results, and conclusions. Opinions, obscure terms, and jargon should be avoided. *Key Word Index* should follow, including a maximum of 6 Keywords. Avoid words that are referred in title. The body of the text should begin with a statement of the objectives of the work. It should include citations of published related work and sections on *Methods*, *Results*, *Discussion* and *Conclusions* of the study. An *Acknowledgement* section may follow the *Conclusions*.

2. References: A list of the cited references in alphabetical order started by the surname of the first author must be included at the end of the manuscript, and each reference includes the names of all contributing authors. In the text refer to the author name without initials and the year of publication. If the same author(s) is cited in more than one publication in the same year, lower case letter (a, b, c...) are appended to the year in the first and succeeding citations. For three or more authors use the first author followed by 'et al.', in the text. Footnotes at the end of each page and/or at the reference list are not allowed.

References should be given as in the following examples, for books, articles in journals, papers in contributed volume or proceedings of conferences and reports:

Liritzis, I. and Kosmatos, D. (1995) Solar-climatic cycles in the tree-ring record from Parthenon. In *Holocene Cycles (climate, sea levels and sedimentation)*, C.W. Finkl (ed.), *Journal of Coastal Research*, CERF, Florida.

Hodges, H. (1998) *Artifacts An introduction to early materials and technology*, 3rd edition, Duckworth, Great Britain.

Broodbank, C. and Strasser, T.F. (1991) Migrant farmers and the Neolithic colonization of Crete. *Antiquity*, vol. 65, No 247, 233-245.

Dean, M. and Ferrari, B.(ed.) (1992) *Archaeology Underwater (The NAS guide to principles and practice)*, Nautical Archaeology Society, Great Britain.

Only written papers that have been published in the literature should be referenced. If necessary to reference an unpublished work, follow the next example:

Rajasekar, A. (1989) Semantics for logic programs. Ph.D. Thesis, Department of Computer Science, University of Maryland.

For online citations (web sites) date of access should be included.

Examples (PDF of submitted papers) can be found at <http://www.maajournal.com/>.

3. Tables, Photos and Figures: Tabular or graphical data should be adequately discussed in the text. In particular, similar data should not be presented in both figures and tables. List of tables and figure captions should be listed separately on a single sheet.

Tables are to be concise and contain only the information essential to the text. Columns containing few entries or full columns of data that vary only slightly should be avoided. Judicious use of table footnotes can greatly simplify the presentation.

Graphs should be used to support correlations or illustrate points made in the text, not merely to present data. Legends identifying curves should be contained within the graphs, not in the captions. Graphs and line drawings should be drawn carefully and must be large enough for clarity. All graphs and figures should be of sufficient quality (300dpi) to ensure that they are legible when reduced to a column width of 75 mm (3 in.). Dot matrix or impact computer printouts using fabric ribbons or tracings are unacceptable.

Submission of photographs should be limited to those essential to an adequate understanding of the text. When necessary, photographs should be sharp, glossy, black-and-white prints identified on the back with a felt-tip pen.

Figures, photos and tables should be incorporated into the main body of the text. In addition the must be sent as separate files (tif / jpg) named the following way: title of paper_fig_xx.tif or paper_fig_xx.jpg.

Because photos/diagrams *in color* are very expensive these are not accepted for publication.

4. Units: All data in the text, figures and tables must be reported in metric notation and International System of Units (SI) nomenclature. Conversion of any non-metric data will be requested from the author before publication. Use negative indices rather than / and leave space between symbols, e.g. ms⁻¹ not ms-1 or m/s. English units may follow the metric quantities in parentheses.

5. Equations and formulas should be numbered separately and sequentially throughout the text. All variables and special symbols, such as Greek letters, must be clearly identified and explained, including units when appropriate.

6. Nomenclature should conform to that most frequently used in the archaeological sciences field.

7. Page proofs will be sent to the corresponding for checking. Corrections to the proofs must be restricted to printer's errors. Any substantial alterations other than these may be charged to the author. Authors are particularly requested to return their corrected proofs as quickly as possible in order to facilitate rapid publication. Please note that authors are urged to check their proofs carefully before return, since late corrections cannot be guaranteed for inclusion in the printed journal. Re-prints and copies of the issue (at a specially reduced rate) can be ordered on the form. The corresponding author will receive a .pdf file of his/her paper and a free copy of the journal.

8. Copyright Notice: The SEAC 2013 volume should contain only original papers which comprise previously unpublished data, interpretation or syntheses concerning all aspects of science and technology for mediterranean archaeology and archaeometry. The editors will not consider manuscripts which are under consideration by other publishers. It is assumed that once you have submitted an article to this journal, it will not be sent to other publishers until a decision about inclusion has been made. All authors must sign the "Transfer of Copyright" agreement before the article can be published. This transfer agreement enables *MEDITERRANEAN ARCHAEOLOGY & ARCHAOMETRY* to protect the copyrighted material for the authors, but does not relinquish the author's proprietary rights. The copyright transfer covers the exclusive rights to reproduce and distribute the article, including reprint, photographic reproductions, microform or any other reproductions of similar nature and translations, and includes the right to adapt the article for use in conjunction with computer systems and programs, including reproduction of publication in machine-readable form and incorporation in retrieval systems. Authors are responsible for obtaining from the copyright holder permission to reproduce any figures for which copyright exists. Authors may use photos and figures of their own work published in *MAA* without prior consent of the editor.

Manuscript Submission and Review:

Manuscripts (in doc / docx format and as pdf file, named title_first author.doc / title_first_author.pdf) sent to the co-editors will be forwarded to at least two referees for peer review.

Submission should be accompanied with a cover letter confirming that the manuscript has not been published in part or in full elsewhere and is not under consideration for publication elsewhere. **Deadline for submission is December, 1st, 2013.**

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